



Presenter: Madelyn Arballo

Steering Committee Meeting Agenda

Monday, January 23, 2023
2:00-3:30 pm (Zoom)

	Baldwin Park __Veronica Valenzuela		Covina Valley __Virginia España	Pomona __Miguel Hurtado	Consortium __Tischel Diaz __Ana Ramos
	Bassett __Adder Argueta		Hacienda-La Puente __Gregory Buckner __Micah Goins	Rowland __Brian Huff	Partners/guests present:
	Charter Oak __Ivan Ayro __Michelle Lee		Mt. SAC __Madelyn Arballo __Tami Pearson		
____ Welcome & Agenda Check ____ Public Comment		Approval of the Minutes for 12/05/22 Motion to approve _____ Second _____ Vote.			
Objectives for the day:					
1. Consortium Manager – Tischel Diaz	Adult Ed Day March 10 th				
2. Consortium Updates <ul style="list-style-type: none"> • Carryover policy vote • CAEP Due Dates (March) 	Mar 1: 20/21 and 21/22 and 22/23 Member expense report is due in NOVA. (Q2)* Mar 31: 20/21 and 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q2) Mar 31: End of Q3				
3. WestEd Training Review <i>Adult Education: A Gateway to College and Living Wage Employment</i>	http://Bit.ly/Gateway_LosAngeles https://caladulted.org/2021FactSheets http://bit.ly/CAEP_CTE_Courses				
4. Workgroup Updates					
5. Member Updates					

6. Upcoming Events	<p>Please share any upcoming events you have: https://www.caadultedtraining.org/</p> <ol style="list-style-type: none"> OTAN -California Adult Education Professional Development Using Youtube in Adult Education January 26, 2023 8:30-11:30am – Hacienda La Puente AE –Dibble Campus CASAS - California Accountability –Experiences Users https://www.caadultedtraining.org/CASAS/8173?Type=11 January 31, 2023 1:00pm - (Online Workshop) OTAN – The Outreach and Technical Assistance Network March 3 and 4, 2023 (in-person and online event) Register Now 																					
7. Future meetings • Retreat –	<p style="text-align: center;">Steering Committee Meetings</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Month</th> <th style="width: 25%;">Dates</th> <th style="width: 50%;"></th> </tr> </thead> <tbody> <tr> <td>January</td> <td>1/23/2023</td> <td></td> </tr> <tr> <td>February</td> <td>2/10/2023</td> <td>Retreat</td> </tr> <tr> <td>March</td> <td>3/20/2023</td> <td></td> </tr> <tr> <td>April</td> <td>4/17/2023</td> <td></td> </tr> <tr> <td>May</td> <td>5/15/2023</td> <td></td> </tr> <tr> <td>June</td> <td>6/12/2023</td> <td>Tentative</td> </tr> </tbody> </table>	Month	Dates		January	1/23/2023		February	2/10/2023	Retreat	March	3/20/2023		April	4/17/2023		May	5/15/2023		June	6/12/2023	Tentative
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8. Adjourn																						

CAEP DUE DATES

January 2023

- **Jan 31:** Student Data due in TOPSPro (Q2)
- **Jan 31:** Employment and Earnings Follow-up Survey

February 2023

- **Feb 28:** Preliminary allocations for 2022-23 and 2023-24 released by this date.

March 2023

- **Mar 1:** 20/21 and 21/22 and 22/23 Member expense report is due in NOVA. (Q2)*
- **Mar 31:** 20/21 and 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q2) *
- **Mar 31:** End of Q3

April 2023

- **Apr 30:** Student Data due in TOPSPro (Q3)
- **Apr 30:** Employment and Earnings Follow-up Survey

May 2023

- **May 2:** CFAD for 2023-24 due in NOVA *

June 2023

- **Jun 1:** 21/22 and 22/23 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q3) *
- **Jun 30:** End of Q4

July 2023

- **Jul 15:** Student Data due in TOPSPro (Q4) FINAL